Event (category): EU CH YOUNG RIDERS (Place): WAREGEM (NF):BEL
Date: 10-14 SEPTEMBER 2009

Updated December 2008

GENERAL CONDITIONS

The event will be run in accordance with:

- FEI Statutes, 22nd Edition, effective 15 April 2007, updated 21 November 2008
- FEI General Regulations, 23rd Edition, effective 1st June 2009
- FEI Veterinary Regulations, 10th edition effective 1st June 2006
- FEI Rules for Eventing, 23rd Edition, 1st January 2009
- 2009 FEI World Cup™ Eventing Rules (if applicable)
- Equine Anti-Doping and Medication Control Rules (EADMC), effective 1st June 2007, updated 10 April 2008
- FEI Anti-Doping Rules for Human Athletes (ADRHA), 2nd Edition, effective 1st January 2009
- FEI Special Regulations of Pony Athletes & Children, 9th Edition, 1st January 2008 (if applicable)
- All subsequent corrections and modifications as published by the FEI with its provisions taking precedence.

An arbitration procedure is provided for in the FEI "Statutes" and "General Regulations" referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

It is the responsibility of NFs to ensure their participants are of the correct age and that athletes and horses are registered with the FEI.

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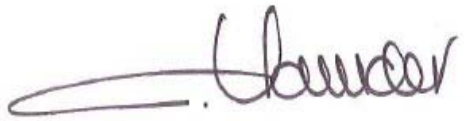
This schedule is approved, provided the corrections and additions as made by the FEI have been made. The National Federation and Organising Committee are obliged to ensure that the mandatory sections in the approved schedule are forwarded to guest NFs and Officials for their information.

THE APPENDIX IS PART OF THIS APPROVED AND SIGNED FEI DRAFT SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST.

The following must be printed in the schedule

Approved by the FEI **Lausanne, on 3 July 2009**

Signature:



Catrin Norinder
Director Eventing & Olympic Departments

N.B. All text in GREEN must be carefully noted by Organising Committees and NFs and may be deleted from the schedule before printing, ONLY after the final approval of the FEI.

NOTICE FOR ALL INTERNATIONAL EVENTS

Schedules for CICs, CCIs, Championships and Games are approved by the FEI.

Schedules for these events must be sent to the FEI Secretariat for approval by the NF concerned, 16 weeks before the event is due to take place.

Final approval of the Check-List for this Draft Schedule by the FEI, in accordance with Art. 115.1 denotes only that the contents are conform to the FEI Statutes, General Regulations and Rules. By no means does this entail implicit acceptance of any liability of the FEI for any damages to third parties caused by the Organising Committee and its officials, athletes, owners, and their horses.

IMPORTANT

The Definite Schedules must be sent to the FEI Secretariat by the NFs concerned no later than 4 weeks before the event takes place.

Draft schedules will be approved only when the final corrections have been made and definitive schedules received by the FEI.

The draft schedules check-lists received will be checked and sent back to your NF with FEI updates/corrections/comments by e-mail. All corrections will be mentioned in red on the schedule.

When corrections/modifications have been made and final copy received by the FEI, the schedule will then be approved and signed and sent back to your NF by e-mail together with other documents.

List of Attachements to Check-List

1. Entry Form & Qualification Form
2. Results Forms
3. MCP Forms

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4. Athlete Coordinator at CCI/CIC – information – sent with approved draft schedule
5. Medical Card (personal details) – sent with approved draft schedule
6. TD's compensation form (if applicable) – sent with approved draft schedule
7. Request for qualifications 4/3* level events (if applicable) – sent with approved draft schedule
8. Media Guidelines – requirements – sent with approved draft schedule
9. FEI Requirements for Equine Influenza vaccination (rules, vaccines, sanctions) – information – sent with approved draft schedule

Please note that all information included in this section must be in accordance with FEI Rules. All final printed schedules must take into consideration the Rules extracts as included in Rules References.

I. GENERAL INFORMATION *(Art. 115)*

1. TYPE OF EVENT *(Art. 103 & 503)*

Status: CCI EUROPEAN Championship

Category: Young Riders

Level: 2*

Date: 10-14 SEPT 09

Place: WAREGEM

Country: BELGIUM

2. ORGANISER *(Complete Address)*

Name: VZW MILITARY WAREGEM

Address: VELDLOOPSTRAAT,11

Postal Code: 8790 WAREGEM

Phone: 00 32 60 14 44 Fax : 00 32 60 93 36

Email: juliette.lams@bloso.be Website: www.eventingwaregem.be

3. ORGANISING COMMITTEE *(Art. 101.6)*

President of the Event: Rudy LEFEVERE

Event Director: Tom RYCKEWAERT

Show Secretary: Juliette LAMS

Press Officer: Patrick KEEREMAN

Email: Patrick.Keereman@vitamex.com

4. CONTACT DETAILS ON SHOW GROUND

Address: Veldloopstraat,11 8790 WAREGEM Telephone: 00 32 60 14 44

II. OFFICIALS *(last name, first name and nationality)*

1. GROUND JURY *(Art. 550.1/.2 & Table under Section B attached)*

President: Mr Nick BURTON (GBR)

Member: Mr Dirk VERLINDEN (BEL)

Member: Mr Pascal Laurencon (FRA)

2. TECHNICAL DELEGATE *(Art. 550.1/.2, 550.8 & Table under section B attached)*

1. TECHNICAL DELEGATE *(one TD per 2 categories of events)*

Name: Mr Friedich OTTO-ERLEY (GER)

Email:

3. ASSISTANT TECHNICAL DELEGATE *(Obligatory for Games, Championships, Cup Finals, CIOs&3 & 4 stars)*

Name: Mr Michel MOMBERS (BEL)

Email: Mmombers@galvapower.com

3. COURSE DESIGNER *(Art. 550.1/.2 & Table under section B attached – must be present during the Cross Country)*

Name: Mr Tom RYCKEWAERT I

Email: Tom.Ryckewaert@bloso.be

1. JUMPING COURSE DESIGNER *(Art. 549.3.3)*

Name: Marc Debaere (BEL)

Email:

4. CHIEF STEWARD *(Art. 550.6)*

Name: Mr A Mc PHERSON (BEL) ✓

Email:

5. VETERINARY DELEGATE & ASSOCIATE MEMBER *(Art. 549.4 & 550.4. Associate Member compulsory for CCIs)*

Veterinary Delegate: Dr Marc BUCHET (BEL) ✓

Associate Member: Dr Sofie VANTROYS (BEL)

6. VETERINARY COMMISSION *(Art. 158, 549.4 & 550.4)*

Foreign Veterinary Delegate: Dr Matthias Baumann (GER) ✓

7. APPEAL COMMITTEE ***(Art. 154, 164, 550.5 - Optional for CCIs/CICs. Refer to General Regulations for Championships)***

President: Guy OTHEGUY (FRA)

Email:

Member: Jean Berckmans (BEL)

Member: J Vandenbroecke (BEL)

8. EVENT TREATING VETERINARIAN ***(must be different from the Official Veterinary Delegate)***

Name: Dr.José LANDUYT (BEL)

Address: Tieltsteenweg, 117 8780 OOSTROZEBEKE

9. DOCTOR

Name: Dr Dirk VANRYCKEGHEM

10. FARRIER

Name: Eric DEBODE – Wouter VANKERCKHOVE

III. TECHNICAL CONDITIONS

1. TENTATIVE TIMETABLE ***(Art. 509 & 518)***

	Date	Time
• Opening of stables:	9 SEPT 09	10 AM
• Official Course Inspection:	10 SEPT 09	10 AM
• 1st Horse Inspection:	10 SEPT 09	4.30 PM
• Declaration of Starters:	10 SEPT 09	6 PM
• 1st Start – Dressage:	11 SEPT 09	9 AM
• 1st Start - Cross-Country Phases:	13 SEPT 09	1 PM
• 2nd Horse Inspection:	14 SEPT 09	10 AM
• 1st Start – Jumping:	14 SEPT 09	2AM
• Prize-giving:	14 SEPT 09	4 PM

2. **DRESSAGE TEST** ***(Rules for Eventing Art. 524, Annex 2)***

FEI 2009 2* A

3. CROSS-COUNTRY ***(See Rules for Eventing Annex 3a - Annex 3b. If event with Steeple-chase please add details for Phases A, B and C)***

Event	Phases	D
	Type of ground	GRASS/WOOD
	Length	Approx 4.600m

	Speed	550 mm
	Approx. number of efforts/obstacles	34

4. JUMPING *(See Rules for Eventing Annex 3a - Annex 3b)*

Event	Type of ground:	Grass
	Distance	Approx 500m
	Speed:	350 mm
	Number of efforts:	14
	Number of Obstacles:	10-11

STABLES:

3x3m

IV. PRIZE – CLASSIFICATION *(Art. 128, 129 & 130)*

Prizes in kind. Worth € 10.000

V. PARTICIPATION / INVITATIONS *(Art.107, 108, 120, 507)*

Competitors are invited by the Organizing Committee through their NF (Art. 120.1 will apply). Include details of ballot procedure if entries are excessive.

One groom per athlete ***(Art. 507.2)***

Number of NFs invited	ALL EU NF's (other NF's on demand)
Number of athletes from the host nation	12
Number of athletes per NF	6
Number of horses per athlete	1

VI. REGISTRATION OF ATHLETES & HORSES

All Athletes & horses participating in any International Eventing competition must be registered with the FEI. (Art. 511.1 and 511.2)

1. QUALIFICATIONS

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Part B attached and Rules for Eventing

Art. 506).

2. ENTRIES *(Art. 121 & 510 & Annex 1 of this Check List for all information to be included on all starting lists and final results sheets).*

Athletes are entered by the Organising Committee through their NF (Art. 121.1 will apply)

All athletes and horses participating in any International competition must be registered with the FEI.

a) Championships *(Art. 510.2)*

Entries in Principle (at least 8 weeks before):	Date: July 16th 2009
Nominated Entries (at least 4 weeks before):	Date: August 13th 2009
Definite Entries (4 days before 1st Horse Inspection):	Date: September 6th 2009
Entry fee per horse:	€ 350
Entries to be sent to:	OC

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3. ADVERTISING & PUBLICITY ON ATHLETES & HORSES *(Art. 135.1 & 2)*

The athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 135.1 & .2 (compulsory for all events).

4. FACILITIES OFFERED *(Art. 132, 133 & 508) (refer to attached for standard entry form for details to be included)*.

1. ATHLETES & GROOMS

Hotel:

Hotel Ambassade	Waregem	tel.056/606212	fax.056/603484
Hotel Anna's Place	Waregem	tel.056/601172	fax.056/614586
Bloso sports Hotel		tel.056/601444	fax 056/609336
Hotel De Peracker	Waregem	tel.056/600331	fax.056/608378
Hotel Happy Golf	Waregem	tel.056/605279	fax.056/606388
Hotel Nazareth	Nazareth	tel.09/3856083	fax.09/3857043
Hotel Rembrandt	Vichte	tel.056/777355	fax.056/775704

Hotel at expense of athletes and grooms.

Meals for athletes and grooms at the expense of OC from Sept.9th to Sept 15th Show Ground

Meals for chef d'équipes, trainers etc.. at very reasonable prizes….

OCs will provide sufficient sanitary and showering facilities, with hot and cold water for male and female grooms.

2. HORSES / PONIES

Transport expenses to be paid by the athlete.

Transport for horses from equestrian site Bloso to xcountry show ground on Xcountry day will be organised by OC.

3. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

All other transport at the cost of atlhletes : Interim Car – Autofoon Waregem

www.interimcar.be

VII. VETERINARY ASPECTS *(Art. 1004.2, 1005, 1011, 1021.1 & 518)*

Please refer to part B attached

CUSTOM FORMALITIES & HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

1. CUSTOM FORMALITIES

Details of required customs documents, border crossing points, times of opening and customs agencies.

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)
Name of horse transport company representing the OC: European Horse Services
Full address/ Phone /Telefax/E-mail: Oostendse steenweg, 11 8377 Meetkerke
TEL 00 32 50 626247 FAX 00 32 50 626240 info@ehs.be www.ehs.be

2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Details on compulsory health tests and, where applicable, quarantine, etc.

Please annex specimen import licences (for Laboratory Health Tests), which will be applied to horses attending this event. In case of doubts or problems, please contact the FEI Veterinary Department as soon as possible.

3. APPROVED LABORATORY

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event ***("Veterinary Regulations", Art. 1021 & FEI Bulletin)***.
LABORATOIRE DES COURSES HIPPIQUES (LCH)
15, rue de Paradis
F - 91370 Verrières le Buisson

Telephone: +33 1 69 75 28 28
Telefax: +33 1 69 75 28 30

WELFARE OF THE HORSE

***The following is to be published in verbatim in all schedules*:**

The following Code of Conduct was elaborated by the FEI for all people involved in the welfare of competing horses. The purpose is to ensure the health and welfare of horses participating under FEI Rules and Regulations and protecting the good image of the equestrian sport. To achieve the widest possible publicity it must be included in the **Schedules** and it is recommended that it also be included in the **Programmes** of all major international events.

CODE OF CONDUCT
FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. *At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.*
2. *Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.*
3. *Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.*
4. *Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.*
5. *The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.*

Rules References - This section includes supporting articles and the FOLLOWING TEXT MUST BE INCLUDED AND SOME PARTS VERBATIM IN ALL SCHEDULES

1. EVENTING QUALIFICATION OF ATHLETES & HORSES (Art. 506) – *Please include relevant part for level and category of event*

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level as laid out in Art. 506. Relevant level and criteria must be included in the schedule.

1.1. Principles

In order to compete at an international event, a athlete and horse must have obtained a Qualifying Result (QR) at a number of events at a lower level.
The requirements are laid out below. With the approval of the FEI and their own NF, OCs may impose additional qualifications for horses and/or athletes, which must be published in the schedule.

1.2. Qualifying Result (QR)

A Qualifying Result (QR) is achieved by completing a competition within minimum parameters of all round performance. As follows:

- Dressage Test: not more than 75 penalty points;
- Cross-Country Test:
- From 2009 onwards, the results at obstacles at International events need to include, where applicable, a clear round (0 penalties) at obstacles for CICs events and maximum 20 penalties at a CCI.
- Not more than 90 seconds exceeding the optimum time in the Cross. At 4* events, the maximum time by which the optimum time may be exceeded is 120 seconds; and
- Jumping Test: not more than 16 penalties at obstacles.

1.3. Certification of Qualification for Events

1.3.1. All NFs, including the host nation, are responsible to certify that athletes and horses entered by them in international events are correctly qualified in accordance with all the requirements of the Rules.

1.3.2. All qualifying events must be identified, and any national events must be certified as of at least the equivalent standard of difficulty as the relevant international star level of competition.

1.3.3. The Technical Delegate or his nominee shall check that all horses and athletes starting at all International events are properly certified as qualified by their NF or duly exempted in accordance with this article.

1.4. Qualifying Period and Deadline

1.4.1 QRs for CIOs, CCIs and CICs must be obtained in the calendar year in question or the 2 preceding calendar years.

1.4.2 A QR at a CCI must be obtained at least 24 days before the Cross Country test of the event for which it is needed; a QR at a CIC must be obtained at least 10 days before the event for which it is needed.

1.4.3 Qualifications may be achieved as a combination or separately by athlete and horse.

1.4.4 Where a QR at a CIC is specified, one QR at a CCI of the same level is equally acceptable.

1.5. Required minimum Qualifying Results (QRs) for CCIO/CCI/CIC/CICO

	CCI / CCIO	CIC / CICO
1 *	Horses and Athletes must be certified as competent to take part by their NF	Horses and Athletes must be certified as competent to take part by their NF
2 *	Minimum 2 QRs required: 1x CCI 1* or 1x CIC 2* plus 1x CIC 2* or 2x CNC 2*	Minimum 1 QR required: 1x CIC 1* or 1x CNC 2*
3 *	Minimum 3 QRs required: 1x CCI 2* plus 1x CIC 3* plus 1x CIC 3* or CNC 3*	Minimum 2 QRs required: 1x CIC 2* plus 2x CIC 2* or 1x CNC 3*
4 *	Minimum 3 QRs required: 1x CCI 3* plus 1x CIC 3* plus 1x CIC 3* or 2x CNC 3*	Not applicable

In order to move up a level, and as of 15 April 2009, all CIC results of the international qualifying results must be clear on the Cross Country (no XC obstacles penalties).

1.6 EVENTING CHAMPIONSHIPS (CH) – *Required Qualifications: see Art. 506.7*

2. OFFICIALS *(for reference only – please appoint accordingly)*

Judges, Technical Delegates and Course Designers for all international events will be appointed in accordance with the table below (Art. 550).

CCI	**4 Star**	**3 Star**	**2 Star**	**1 Star**
Ground Jury	3 Judges		Option of 2 or 3 Members	
	All GJ Members must be chosen from FEI lists		1 GJ member must be chosen from FEI lists	Can be national Judges if TD on FEI lists
	Three "I" or "O" Judges compulsory	One "I" or "O" Judge compulsory		Either a Member of the GJ or TD to be chosen from FEI lists
	Jumping Judge compulsory		n/a	
	Foreign Member of GJ compulsory		Foreign Official compulsory	
Technical Delegate				Either Member of the GJ or TD to be chosen from FEI lists
	TD must be chosen from FEI "I" lists		CD & TD to be chosen from FEI lists	TD may be national if a Member of GJ from FEI lists
Course Designer	CD must be chosen from FEI "I" list		CD & TD to be chosen from FEI lists	CD may be national
Jumping Course Designer	"I" Jumping Course Designer	National Jumping Course Designer	Nationally recognised Jumping Course Designer recommended	
Veterinarians	1 Vet Delegate & 1 Associate Vet selected from FEI list of Eventing			

	Veterinarians	
Appeal Committee	Full Appeal Committee (a President and at least 2 Members) or 1 Member or Ground Jury	
Chief Steward	Selected from FEI Eventing Stewards List	Can be national Steward

CIC	**3 Star**	**2 Star**	**1 Star**
Ground Jury	2 or 3 Members	2 or 3 Members	2 or 3 Members
	Either Foreign TD or Foreign Member of GJ compulsory		
	All GJ Members must be chosen from FEI lists	At least one GJ member must be chosen from FEI lists	Either Member of the GJ or TD to be chosen from FEI lists
	One "I" or "O" Judge compulsory		Can be national Judges if TD on FEI lists
	Jumping Judge compulsory	n/a	
Technical Delegate	TD must be chosen from FEI "I" lists	TD must be chosen from FEI lists	Either Member of the GJ or TD to be chosen from FEI lists
	Either Foreign TD or Foreign Member of GJ compulsory	Foreign requirement not compulsory, however **one** member of GJ, TD **or** CD must be from "I" lists	TD may be national if a Member of GJ from FEI lists
Course Designer	Must be chosen from FEI lists	Can be National CD	
Jumping Course Designer	National Jumping CD		Nationally recognised Jumping Course Designer recommended
(Exceptional Case) AUS & NZL only for cost reasons	Foreign official not compulsory, however two GJ members, TD and CD must be from "I" lists	n/a	n/a
Veterinarians	1 Vet Delegate from FEI Eventing Veterinarians list and a holding box Vet		
Chief Steward	Selected from FEI Eventing Stewards list	Qualified National steward	

Championships, Games, World Cups Final	**4 Star**	**3 Star**	**2 Star**	**1 Star**
Ground Jury (appointed by FEI with consultation NF/OC)	3 Judges	3 Judges	2 or 3 Members	2 or 3 Members
	All GJ Members must be chosen from FEI "I" lists			
	International Ground Jury compulsory			
	Jumping Judge compulsory			
Foreign Technical Delegate	From FEI "I" lists			
Course Designer	From FEI "I" lists			
Jumping Course	From FEI Jumping "I" list		Minimum National listed	

Designer		Jumping Course Designer
Veterinary Commission	Foreign Veterinary Delegate & Associate Veterinarian selected from FEI list of Eventing Veterinarians	
Appeal Committee	President & 2 Members (one foreign & 1 Eventing Official & 1 with legal knowledge)	
Chief Steward	From FEI Eventing list	

3. VETERINARY ASPECTS / ISSUES

3.1 VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & "Rules for Eventing" **Art. 518.1 for CCIs and 518.2 for CICs.**

Art. 511.2.2
Every horse entered for any competition at CCNs, CICs 2/1* or CCIs 2/1* in a foreign country (GRs Art. 141.2), and all horses entered for CICs 3*, CCIs 4/3*, CCIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries, must have an official valid FEI Passport, or a National Passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership.

Art. 511.2.3
Horses taking part in CCNs, CICs 2/1* or CCIs 2/1* in the country in which they are resident are not required to have such a passport as is mentioned Paragraph 2.2. All such horses must be properly registered and identifiable and unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin, all horses must have a valid vaccination certificate.

3.2 EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VII (except events taking place in NZL & AUS)

All horses and ponies for which an FEI Passport, or a National Passport approved by the FEI has been issued, must have the vaccination section endorsed by a veterinarian, stating that it has received two injections for primary vaccination against equine influenza, given **between 1 and 3 months apart**. In addition, a booster injection must be recorded as having been given within each succeeding **6** months, subsequent to the second injection of the primary vaccination. None of these injections must have been given within the preceding 7 days including the day of the competition or of entry into the competition stables.

The above are the minimum requirements for influenza vaccination. Both primary and first and subsequent booster injections should be given according to the manufacturer's instructions which will fall within the stipulation of the FEI ruling.

3.3 SAMPLING PROCEDURE FOR PROHIBITED SUBSTANCES (Vet. Regs, Ch. V & VI and Annex IV)

Regular sampling is carried out in CCIs 4/3*, CCIOs, World Cup™ Qualifiers and Finals, Championships and Games, whereas at other CCIs sampling is recommended. When testing takes place, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Vet. Regs. Art. 1016).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

3.4 MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

3.5 GROUPS I & II ONLY - MCP CENTRAL LABORATORY

Under the Medication Control Programme (MCP) in **Groups I and II,** all samples collected in accordance with Vet. Regs. Art. 1016 will be analysed by the **Laboratoire des Courses Hippiques, Verrières-le-Buisson, France**. The central MCP laboratory will be reviewed in June 2005. Please refer to FEI Bulletin for further information. For events other than those listed in Vet. Regs. Art. 1016 or for events other than in Groups I and II, samples may be analysed at an alternative FEI listed laboratory (Vet. Regs. Art. 1021).

4. MISCELLANEOUS

4.1. OBJECTIONS/COMPLAINTS (Art. 166)

All complaints to be valid must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

4.2. DEDUCTIONS FROM PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

4.3 EVENTING MEDICAL CARD (Annex 7 "Rules for Eventing")

OCs must draw the attention of all competitors that they must carry readily accessible on themselves a medical card for the Cross-Country Test. Armbands must be checked by the OC upon arrival to the competition by the athletes and checked by the Official Doctor and the Technical Delegate for accurate information.

4.4. INSURANCES

Details pertaining to insurance of competitors, horses, etc

Responsibility of OC for damages, fire, theft, etc

The following is to be published **in verbatim** in all schedules:

"All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out a third-party insurance providing full coverage for participation in equestrian events at home and abroad and to keep the policy up to date".

4.5 EVENT'S ORGANISATION (Art. 114 & 115)

The OC reserves the right to modify the schedule in order to clarify any matters or matters arising from an omission or due to unforeseen circumstances. All modifications made to the schedule must have the approval of the FEI Secretary General.

4.6 ENTRY RIGHT TO SHOWGROUNDS

OC to include details concerning right of entry to show-grounds of owners, grooms, athletes, other persons.

4.7 STABLE

Security and stewarding at International events, see Annex II of this Check List.

4.8 RESULTS

In order to proceed with the results publication for qualification purposes, the FEI requires results to be sent in immediately after the conclusion of the event. Please refer to compulsory format for CCIs and CICs. Results to be sent by e-mail to **fabienne.diserens@fei.org**, preferably on Excel file

immediately after the event. All results must include FEI Passport Registration number of horses. **All athletes who have not completed the event must appear on the results sheets.** Exact distance of the Cross-country course must be included on result sheet.

STABLE SECURITY/STEWARDING AT INTERNATIONAL EVENTS

Minimum requirements to ensure implementation of Veterinary Regulations, Art.1005.2

1. ACCESS TO STABLE AREA

For an optimal stable security, the stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter. However, several disciplines allow in specific situations a lower level of stable security (see discipline rules).

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in VRs Art. 1005.2.5.2. It is essential that the official issuing authorised access be a responsible person of seniority within the OC.

2. CONTROL OF ACCESS

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

3. STEWARDING OF STABLE AREA

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.

4. GROOMS

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the OC are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

5. MOVEMENT THROUGHOUT EVENT GROUNDS

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. The optimum layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

6. STEWARDING OF PRACTICE ARENA

The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

7. GRAZING AREA

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.

This section includes documents that need to be returned to the OC/FEI for all International Eventing competitions.

I. ENTRY FORM

FEDERATION EQUESTRE INTERNATIONALE

2009 Standard Entry Form/Qualification form ***(to be included in all Entry forms)***

Event Name: _____

Date: _____

Format:	☐ CCI / ☐ CIC	**Level**	☐ **1***(one star) ☐ **2***(two star) ☐ **3***(three star) ☐ **4***(four star)
Status:	☐ Championship ☐ Games ☐ CCIO ☐ World Cup™		

ATHLETE: *(See separate sheet for qualifications)*

Full Name: _____ Mr/Mrs/Miss

FEI Reg No: _____

Permanent Address: _____

_____

_____

Country: _____ Post/Zip Code: _____

Tel No: _____ Fax No: _____

Mobile No: _____ Email Address: _____

Nationality: _____ Date of Birth: _____

Country of Residence: _____ *(for tax purposes)*

Contact Address: _____

(if different from above) _____

Country: _____ Post/Zip Code: _____

Tel No: _____ Fax No: _____

Mobile No: _____ Email Address: _____

HORSE: (*See separate sheet for qualifications)*

Name: _____

FEI Reg No: _____ **Year of Birth:** _____

I certify that the above information is correct and that if the entry is accepted, I will abide by the FEI Rules and Regulations and by the conditions of the Schedule of the Competition.

Signed: _____ Date: _____
(*Athlete)*

National Federation Approval:

By signing the below, the NF of the athlete mentioned on this entry form confirms that the athlete and the horse (s) are duly qualified as per attached qualification form or competent to compete (CCI*, CIC*, CCIO*) for the event as per all applicable rules.

Name of NF: _____

Signature of NF Representative: _____

Stamp of the NF:

2009 QUALIFICATIONS

This form must be completed and returned with Entry Form for all competitions above 1 star level

HORSE Name..... FEI Registration No .....

Qualifying results as specified under Art 506.2

Type of Event	Level	Name of event	Date	Athlete	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

ATHLETE Name ..... FEI Registration No .....

(need only be completed if different to Horse qualification above)

Qualifying results as specified under Art 506.2

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Athlete . NF

(Signed) ---------- (Signed) ----------

Annex**: Entry Details** (specific to each Event and individual Events may add their own items)

Recommended Entry Details

Options:
- Method of Payment
- Stabling requirements
- Arrival and departure dates/times
- Bedding
- Forage
- Horsebox electrical connection
- Accommodation for athletes, grooms, owners
- Eligibility for special prizes

Contact Telephone Numbers:
- Next of kin
- Groom / Athlete (night time)

OWNER(S) *(As recorded in the FEI Passport)*

1. Full Name: Mr/Mrs/Miss/*Company
Address: _____
_____
Country: _____ Post/Zip Code: _____
Tel No: _____ Fax No: _____
Mobile No: _____ Email Address: _____
*Company contact name: _____

2. Full Name: _____ Mr/Mrs/Miss/Company
Address: _____
_____
Country: _____ Post/Zip Code: _____
Tel No: _____ Fax No: _____
Mobile No: _____ Email Address: _____
*Company contact name: _____

HORSE:
Name: _____
FEI REG / FEI Pass.No: _____ Dam: _____
Year of Birth: _____ Breed: _____
Sex: _____ Height: _____
Colour: _____ Stud Book No: _____
Sire: _____ Country of Birth: _____ :

COMMENTARY NOTES

Horse: _____

Athlete: _____ XC Colours: _____

Marital Status: _____ Maiden Name: _____

Partner's Name _____ Occupation: _____

Previous Competitor at Event: _____

Name of Trainer: _____

Owner's Details: _____

Athlete's Equestrian History, i.e. important past successes:
Horse's Previous Form, e.g Three Day Events (CCI), Championship, CICs etc:

II. RESULTS FORMS

CCI

Judges / *Juges* :
Technical Delegate / *Délégué Technique* :
Course Designer / *Chef de Piste*

	Athlete's name (first & last name) & FEI athlete's REG NO	NF	Horse's name	FEI Passport or FEI REG NO	Dressage	Cross-Country		Jumping		Total
					Score	Jump	Time	Jump	Time	
1	Pippa Funnell / 10000224	GBR	Sally Doc	GBR12345	00.00	00	00.00	00.00-	00.00	00.00
2					-	-	-	-	-	
3					-	-	-	-	-	
4					-	-	-	-	-	
5					-	-	-	-	-	
6					-	-	-	-	-	
7					-	-	-	-	-	
8					-	-	-	-	-	
9					-	-	-	-	-	
10					-	-	-	-	-	
11					-	-	-	-	-	
12					-	-	-	-	-	
13					-	-	-	-	-	
14					-	-	-	-	-	
15					-	-	-	-	-	

horses started the Dressage / *chevaux ont pris le départ du Dressage*

horses completed the Cross / *chevaux ont terminé le Cross*

horses completed the event / *chevaux ont terminé le concours*

If penalties in Phases A, B & C, please add columns.

Please include all athletes/horses, even those who did not finish the competition.

CIC

Judges / *Juges* :
Technical Delegate / *Délégué Technique* :
Course Designer / *Chef de Piste* :

	Athlete's name (first & last name) FEI athlete's REG NO	NF	Horse's name	FEI Horse Passport or FEI REG NO	Dressage Score	Cross-Country Jump	Cross-Country Time	Jumping Jump	Jumping Time	Total
1	Pippa Funnell / 10000224	GBR	Alpha Tango	GBR12354	00.00	00	00.00	00.00	00.00	00.00
2					-	-	-	-	-	
3					-	-	-	-	-	
4					-	-	-	-	-	
5					-	-	-	-	-	
6					-	-	-	-	-	
7					-	-	-	-	-	
8					-	-	-	-	-	
9					-	-	-	-	-	
10					-	-	-	-	-	
11					-	-	-	-	-	
12					-	-	-	-	-	
13					-	-	-	-	-	
14					-	-	-	-	-	
15					-	-	-	-	-	
16					-	-	-	-	-	
17					-	-	-	-	-	
18					-	-	-	-	-	
19					-	-	-	-	-	

20 horses started the Dressage / *chevaux ont pris le départ du Dressage* horses completed the Cross / *chevaux ont terminé le Cross* horses completed the event / *chevaux ont terminé le concours*	-	-	-	-	-

Please include all athletes/horses, even those who did not finish the competition.

EVENTING CHAMPIONSHIP
CHAMPIONNAT DE CONCOURS COMPLET
Dates
Place

Judges / *Juges :*
Technical Delegate / *Délégué Technique :*
Course Designer / *Chef de Piste*
:

TEAM CHAMPIONSHIP / *CHAMPIONNAT PAR EQUIPE*

	Country	Athlete (first and last name)	Horse	Result	TOTAL
1	XXX	A……. B…….	Y…….	00.00	
		B……. C…….	T…….	00.00	
		D…. E…….	J……	00.00	
		F……. G…	L…….	00.00	**00.00**
2					
3					
4					

Teams started the championship / *Equipes ont pris le départ*

Teams completed the competition / *Equipes ont terminé*

Annex 3

III. MCP FORM

ORDER FORM FOR FEI APPROVED SAMPLING KITS

The MCP is effected in Groups I and II, by Testing Teams of veterinarians and technicians and by Laboratories all directly instructed by the FEI.

At international events outside the MCP area or at those which are covered by the MCP but at which sampling is required when the Testing Teams are not present, the Veterinary Commission/Delegate will operate in accordance with Vet. Regs Chapter VI.

To provide for this eventuality, FEI Approved Sampling Kits should be ordered directly on the form provided, from:

LABORATOIRE DES COURSES HIPPIQUES
Contrôle antidopage
15 rue du Paradis
F - 91370 Verrières-le-Buisson
Telefax: (+33) 1 69 75 28 29

Orders must be received at least two months in advance of the date required. Any kits ordered, other than by FEI appointed MCP Testing Veterinarians, will be invoiced directly by L.A.B.

NFs are encouraged to stock an adequate number of sampling kits for use by organisers of international events.

FEI MEDICATION CONTROL PROGRAMME
EQUIPMENT ORDER FORM

TO: FAX: 00331 69 75 28 30
LABORATOIRE DES COURSES HIPPIQUES
Contrôle antidopage
15 rue du Paradis
F - 91370 Verrières-le-Buisson

cc: FEDERATION EQUESTRE INTERNATIONALE FAX: 0041 21 310 47 60
Mrs Dominique Rochat, MCP Coordinator
Administrator of Medication Control Program
Avenue Mon-Repos 24
P.O. Box 157

CH-1000 Lausanne 5

(Please print or type) _____

FROM: Name _____

Street _____

City _____

Country _____

Phone _____

Fax

Please invoice the following order to FEI as above:

FEI/LAB KITS

1 kit per horse to be sampled (including syringes, needles, etc...)	indicate	number required

Date:..... Signature: .....

Please allow 28 days for delivery